

DRAFT

Kinderhook Memorial Library
Minutes of the
Board of Trustees' Meeting
June 7, 2010

Present:

D Balko

B Laraway

J Tuttle

K Vecellio

A Pellettieri

G Spielmann

P Van Meter

L Jamison

J Johnson, Director

C Sweningsen

B Charbonneau

Excused:

P Easton

M Wheeler

Friends of the Library:

There will be a special preview book sale for friends of the library on the Friday evening before the 6/12 book sale.

Director's report (attached).

After discussion of staff adjustments proposed by the director the board:

Moved (J Tuttle) seconded (L Jamison) and approved the hiring of Nataly Dee into the part time Office Manager position.

Moved (J Tuttle) seconded (L Jamison) and approved a salary increase for the Youth Services Coordinator.

Treasurer's report (attached):

Motion made (A Pellettieri) seconded (K Vecellio) and approved to accept the Treasures report.

It was reported K Vecellio had completed her review of the April check register and Visa bill and signed off on \$7824.39 in expenditures.

Motion made (J Tuttle) seconded (P Van Meter) and approved to accept the review of expenditures.

Paula Van Meter will do the April review.

Committee reports:

Building and Grounds

The high pressure relief valve has been installed on the boiler and Kleeber insurance notified.

Finance

Fundraising

Operations

A review of internal controls is underway.

21st Century Fund

Gary reviewed the format of the June 19th meeting for the public.

Old Business

After discussion the board members present unanimously approved the two board resolutions that are required to move forward with the 414 process (copies attached).

Gary provided the board with written documentation of the Directors performance review.

Sunday coverage

6/13 L Jamison
6/20 C Sweningsen
6/27 B Charbonneau

Adjournment at 8 PM

Next meeting is on 7/5/2010.

Respectfully submitted,
Bruce Charbonneau