

APPROVED 5/09/11

MINUTES
Board of Trustees' Meeting
April 11, 2011

Present:

Patricia Altman	Dorothy Balko	Bruce Charbonneau
Lee Jamison	Jane Jessup Mayer	Julie Johnson, Director
F. James Tuttle	Paula Van Meter	Karen Vecellio
Michael Wheeler	Guests: Bonnie Shannon, Mark Wilson	

Excused: Andrew Pellettieri , Gary Spielmann

The meeting was called to order by Karen Vecellio at 7:03 p.m.

Announcements: * Gary contacted Assemblyman Steven McLaughlin who confirmed that he wants to continue the practice of utilizing the Library as a meeting place with constituents.

* Gary has written a letter to the Advisory Council on Historic Preservation in support of the request by the Village of Kinderhook for designation as a “Preserve America Community”, which designation could benefit Kinderhook’s national visibility and tourism prospects.

* There is a vacancy on the Mid Hudson Library System Board of Trustees, of which Jim is currently President. Nominations should be submitted by April 29th.

March Minutes: Motion made (Jamison), seconded (Jessup Mayer) and approved to accept as drafted

Reports:

Friends of the Library – Bonnie reported that books will be sold on May 21 & 22, 2011 at the Civil War encampment hosted by the Columbia County Historical Society. A memorial bench will be placed in front of the Library in memory of Larry Ashmead whose generous book donations benefited the Library. On May 15th author Lauren Belfer will speak about her book, A Fierce Radiance.

Director (written report attached) - Julie reported that computer classes will start in the Fall; the classes will be based on a syllabus and materials shared by Dan Cornman of the East Greenbush Library.

Treasurer (attached) – Mike noted the Hudson River Trust Foundation gift of \$5,000.00 that was received, and the fact that the costs of the museum pass program were increasing

Motion made (Tuttle), seconded (Charbonneau) and approved to accept the report.

Paula reviewed the February, 2011 expenditures report: total general ledger - \$5,079.92; Visa - \$606.10

Motion made (Tuttle), seconded (Charbonneau) and approved to accept the expenditures report.

February, 2011 expenditures to be reviewed by Jane.

Committees:

Buildings & Grounds – Dot reported that clean-up efforts have been successful, and she is beginning to organize volunteers for the next phase of fence painting that will commence when weather permits. The Committee shared a list of possible projects, for the potential expenditure of up to \$20,000 of unrestricted funds, which projects include: interior painting and carpet replacement; air-conditioning; solar panels;

children's room renovation; back roof work; furnace; septic system; and, porch repair.

Finance – no activities to report.

Operations – Karen reported that a policy is being developed regarding circulation and refund of costs in the event that books are replaced. Each Trustee will be required to sign a Conflict of Interest Statement identifying any conflict they may have concerning Library activities, contractors and vendors.

21st Century Building - Julie reported that Paul Mays, the architect previously selected for the potential renovation and expansion of the Library, has agreed to provide design drawings for an interior renovation and re-design of the Children's Room space for a fee of \$2,500. This work would be consistent with the designs provided for the larger expansion, but is not covered by the services provided for in the current Agreement with the architects. It was discussed that it would be desirable to enter into an agreement with Paul Mays, in the form of a Rider to the existing Agreement, for this service. A motion was made (Tuttle), seconded (Charbonneau) and approved to enter into an agreement with Paul Mays, in the form of a Rider to the existing Agreement, to provide designs for a possible renovation to the Children's Room.

Long Range Plan – no activities to report.

Old Business:

Hudson Street - The repair project will be discussed in detail at the May meeting when Jim Dunham is expected to provide information.

New Business:

Mark Wilson was nominated to fill the vacancy on the Board created by Christian's resignation. Mark has previously served as a Trustee and has continued his support of the Library as a volunteer. It was agreed that Mark would be an asset to the Board, and the vote to confirm his uncontested election to the Board was cast by the Secretary.

Jim suggested that Gary contact the School District to learn the status of availability of the Martin Van Buren School building, and to begin to assess its suitability for Library use.

Sunday Coverage:

April 17 - Bruce; May 1 - Tricia; May 8 - Mark

Adjournment – A motion was made (Van Meter), seconded (Jessup Mayer) and approved, at 8:05 p.m., to adjourn.

Next Meeting: May 9, 2011.